



Lower Chattahoochee Workforce Development Board Quarterly Meeting

September 21, 2023
Columbus Consolidated Government
420 Tenth Street
Columbus, Georgia 31902

Type of meeting: WDB QUARTERLY MEETING

Agenda topics

- I. Welcome Chester Randolph, Chair
 - a. Approval of Minutes
(June 23, 2022); (September 15, 2022); (January 12, 2023) & (March 16, 2023) & (07/06/2023)
- II. Approval of Executive Committee Actions Howard Pendleton, WIOA Director
 - a. Approval of Local & Regional Plans (09/15/2022)
 - b. Approval of ETPL Application (09/15/2022)
 - i. Southeast Lineman Training Center
 - c. Approval to Request for Proposals (01/12/2023)
 - i. One-Stop Operator Services for PY23
 - ii. Workforce One-Stop Intensive/Career Svc, Case Mgt & Tng. Svc. for Adults/Dislocated Workers/Youth for PY23
 - d. Approval of ETPL Requests (01/12/2023)
 - i. Georgia Training Center, LLC
 - ii. Zoe Med Tech
 - e. Recommendation for Funding Awards for RFP's for PY23 (03/16/2023)
 - i. One-Stop Operator Services for PY23
 - ii. Workforce One-Stop Intensive/Career Svc, Case Mgt & Tng. Svc. for Adults/Dislocated Workers/Youth for PY23
 - f. Recommendation for Renewal of Funding for PY23 (03/16/2023)
 - g. One-Stop Partner MOU & One-Stop Certification Policies (06/16/2023)
 - h. Approval of Completed One-Stop Certification (07/06/2023)
 - i. Approval of Completed One-Stop Partner MOU (07/06/2023)
- III. Approval of Definition Changes Aveana Jackson, WIOA Staff
- IV. ETPL Applications Lisa Lane, WIOA Staff
- V. Financial Report Howard Pendleton, WIOA Director
- VI. Next Meeting & Adjournment



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Board Members in attendance:

Chester Randolph, C. Randolph & Associates
Tony Calloway, Calloway & Associates, Inc.
Travis Chambers, Elite Ventures Leasing & MGT.
Jeff Deppe, IBEW, Local Union 613
KeKe Dupree, GA Voc Rehab Agency
Selvin Hollingsworth, LightSpeed Data Link
April Hopson, Columbus Technical College
Carolyn Hugley, State Farm Agent
Ann McNeer, Master Tax Solutions, INC.
Conner Miller, Cols. Chamber of Commerce
Wanda Rutledge, Kinetic Credit Union
Frederick Stoller, Job Corps.
Wendy Timmons, Sixty-Two Graphic Studio
Joe Lee Williams, Stewart County Board of Commissioners

WIOA Staff

Howard Pendleton
Feleshia Marshall
Aveana Jackson
Lisa Lane

Guest

J.J. Irvine, TCSG, OWD
Justin Leggett, Telamon TRC
Nianthia Spellers, Brookstone Surgical Center

Agenda Discussion

I. Welcome

Chester Randolph, LCWDB Chair

The following is a summary of the discussion as it pertains to the Workforce Innovation and Opportunity Act of 2014 and the responsibilities conferred upon the local workforce area, which comprises the eight-counties of Chattahoochee, Clay, Harris, Muscogee, Quitman, Randolph, Stewart and Talbot, and the cities and municipalities contained therein. These minutes are open for public viewing and made available upon request.

The meeting was called to order by Chair Chester Randolph. He thanked the members and guests present for their attendance. The Chair noted as there were six new board members and some new faces in the crowd, he asked everyone to stand and introduce themselves.

After introductions, the Chair stated some things have got to change. As I was looking over the agenda for the meeting, I realized we haven't had a quorum all year and the Executive Committee has had to conduct our business. For Mr. Pendleton's capable staff to carry out this board's mission of serving our citizens in the best possible way, we as a board must come together and take care of our business. I'm asking each of you to commit to serving on this board and making an honest effort to being engaged. After this meeting today, I'm going to contact the members absent today to ask for their commitments as well. We must have a committed, engaged body to be successful.

The Chair asked if there was any discussion regarding any of the minutes that had been emailed to everyone in preparation of the meeting (Copies are attached to original minutes as permanent record). Ms. Lane noted each set of minutes contained both the Board Meeting and the Executive Committee meeting minutes providing the discussion held for the agenda items during the board meeting and then the discussion and voting conducted on the Board's behalf. Several members expressed their appreciation for having them in this format.

The Chair reiterated that there would be no vote today and asked if there was any other discussion before proceeding to the next item on the agenda. No discussion followed. The meeting was turned over to the WIOA Director.

Action Taken:

No action taken.

II. Approval of Executive Committee Actions

Howard Pendleton, WIOA Director

The WIOA Director noted that the minutes provided the details for the discussions and voting conducted, and as you won't be able to vote again today, I won't spend a whole lot of time on this. The WIOA Director gave a brief overview and discussion on the actions taken by the Executive Committee.

The Chair asked if there were any questions or discussion before moving on to the next item of the agenda. There being no further discussion the meeting was turned over to Ms. Jackson.

Action Taken:

No action taken

III. Approval of Definition Changes

Aveana Jackson, WIOA Staff

Ms. Jackson gave a brief overview and discussion of the proposed definition changes

Action Taken:

No action taken.

IV. Approval of ETPL Requests

Lisa Lane, WIOA Staff

Ms. Lane gave a brief overview and discussion of the ETPL Application. The information was as follows:

ETPL APPLICATION:

PROPOSED PROVIDER: LEGACY HOLISTIC HEALTH INSTITUTE

LOCATION: 7778 McGinnis Ferry Road, PMB 303, Suwanee, Georgia 30024

PROPOSED PROGRAM OF STUDY:

WELLNESS COACH PROGRAM

TRAINING LENGTH: 26 weeks

COSTS OF PROGRAM:

Emory offers a 20-week course for \$4,995 in the Atlanta area. However, the program of study isn't available in our local area. No competitive comparison could be made for our local area.

WIOA STAFF DISCUSSION/RECOMMENDATION:

Although the applicant states there is a high demand for wellness coaches and the average hourly wage at placement for successful completers is \$28.85, indeed listed only three part-time positions open with wages ranging from \$8.50 to \$16.00 per hour based on experience. Two of the positions were listed as fitness coaches indicating this position would be a clientele-based career path. Until an individual has built up their clientele, it would be difficult to be self-sufficient.

The vendor is already on the ETPL for other area’s consideration.

RECOMMENDATION:

Recommend motion to disapprove due to training locale, cost reasonableness, and lack of demand for full-time positions. Grant the WIOA Director authority to notify applicant of board’s decision.

During discussion, members expressed their appreciation for the efforts and diligence of the WIOA Staff in researching the outlook of the proposed career path and providing the information to the board. Members agreed that participants would be set up to fail as this career path would most likely be clientele-based.

The Chair asked if there were any other questions or discussion. There being no further discussion the meeting was turned over to the WIOA Director

Action Taken:

No action taken.

V. Financial Report Feleshia Marshall, WIOA Asst. Director

A report of the WIOA Local Area Grant Summary broken down by youth/adult/dislocated worker funds was provided to Board members for discussion. (A copy is attached to the original minutes as permanent record). Mr. Pendleton provided a brief overview and discussion of awards and expenditures and discussed the challenges our Local Area was facing.

The Chair asked if there were any other questions or discussion. There being no further discussion, the Chair asked if there were any other announcements. No discussion followed.

Action Taken:

No action required.

VI. Old Business

No discussion followed.

Action Taken:

No action required.

VII. Next Meeting & Adjournment

The Chair noted that the next board meeting was scheduled for December 21, 2023, at 11:30 AM. The Chair asked that everyone be mindful of that date and hoped everyone would be able to attend that meeting. The Chair thanked everyone for their time. The meeting was adjourned.

Minutes Reviewed By: Howard J. Pendleton

Approval Date: 12/21/2023

