



VENDOR APPLICATION FORM  
JUNE 21, 2025 | 5:00 – 9:00PM  
DEADLINE TO SUBMIT: JUNE 7TH, 2025, 5:00PM

**GENERAL INFORMATION**

NAME/COMPANY:  
CONTACT PERSON:  
ADDRESS:  
CITY: STATE: ZIP CODE:  
DAY PHONE: FAX:

**GENERAL VENDOR INFORMATION**

CIRCLE ONE FOOD TRUCK/TRAILER TENT OPEN AIR  
CIRCLE ONE FOOD/CONCESSIONS RETAIL INFORMATION/REGISTRATION

PLEASE LIST ITEMS YOU TEND TO SELL OR GIVE OUT:

ITEM: COST:  
ITEM: COST:  
ITEM: COST:  
ITEM: COST:

**VENDOR NEEDS AND CHARGED**

<input type="checkbox"/>	FOOD TRUCK VENDOR	\$150.00
<input type="checkbox"/>	RETAIL VENDOR	\$100.00
<input type="checkbox"/>	NON-PROFIT VENDOR	\$75.00
<input type="checkbox"/>	10 X 10'	(INCLUDED)
<input type="checkbox"/>	10' X 20'	(ADDITIONAL \$50)
<input type="checkbox"/>	10' X 30'	(ADDITIONAL \$75)

**SERVICE FEE TOTAL: \$**

**GENERAL INFORMATION**

- VENDORS ARE REQUIRED TO UPHOLD A CLEAN AND SAFE FOOD SPACE. THE HEALTH DEPARTMENT IS SUBJECT TO APPEAR; THEREFORE, VENDORS MUST BE IN COMPLIANCE.
- VENDORS MUST BE SELF CONTAINED. POWER CORDS NOR CLEAR WATER HOSES WILL NOT BE PROVIDED.**
- A COMMUNITY GREASE TRAP WILL BE PROVIDED. DISPOSING GREASE ON THE PROPERTY IS STRICTLY PROHIBITED. FAILURE TO COMPLY WILL RESULT TO A \$100.00 FINE.
- ALL PERSONAL VEHICLES MUST BE REMOVED FROM THE GROUNDS OF THE EVENT PRIOR TO THE START OF THE EVENT.
- IN THE CASE OF INCLEMENT WEATHER, ALL VENDORS WILL BE CONTACTED WITHIN A TIMING MANNER IF THE EVENT IS CANCELLED OR POSTPONED.
- VENDOR CREDENTIALS WILL BE GIVEN UPON YOUR ARRIVAL

**VENDOR PAYMENT & INFORMATION**

- A NON-REFUNDABLE DEPOSIT OF 50% IS REQUIRED AT THE TIME OF THE APPLICATION IS ACCEPTED. **TO ENSURE A DIVERSE MIX OF VENDORS, ALL APPLICATIONS MUST GO THROUGH AN APPROVAL PROCESS.**
- THE REMAINING FEE TOTAL MUST BE PAID THE DAY PRIOR TO THE EVENT.
- CASH, MONEY ORDERS, OR CREDITCARDS (EXCEPT AMERICAN EXPRESS) ARE ACCEPTED FOR PAYMENT.

BY SIGNING THIS APPLICATION, YOU ARE UNDERSTANDING THESE RULES AND AGREEING TO ABIDE BY THEM

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**OFFICE USE ONLY**

DEPOSIT \$ \_\_\_\_\_ PAYMENT FORM \_\_\_\_\_ INT \_\_\_\_\_  
FEE BALANCE \$ \_\_\_\_\_ PAYMENT FORM \_\_\_\_\_ INT \_\_\_\_\_